

BYLAWS OF THE PANHELLENIC ASSOCIATION OF THE UNIVERSITY OF KENTUCKY

(Revised Spring 2023)

ARTICLE I. NAME

The name of this organization shall be the University of Kentucky Panhellenic Association.

ARTICLE II. OBJECT

The object of the University of Kentucky Panhellenic Association shall be:

Section 1.

To develop and maintain fraternity life and Interfraternity relations at a high level of accomplishment.

Section 2.

To further intellectual, scholastic, and personal developments and achievements.

Section 3.

To cooperate with the University Administration in the maintenance of high social and moral standards.

Section 4. To serve as a forum for the discussion of questions of interest to the college and fraternity world.

Section 5. To establish a framework for the governing of membership recruitment, initiation, and other matters pertaining to Panhellenic on this campus.

Section 6. To promote the principles of the Greek system through all Panhellenic activities.

Section 7. To act in accordance with the National Panhellenic Conference, rules and policies, according to each local chapter's national affiliation.

Section 8. To provide philanthropic service to the University of Kentucky and the surrounding community.

ARTICLE III. MEMBERSHIP

Section 1. Membership Classes

The University of Kentucky Panhellenic Association shall be composed of the following members:

A) Regular membership. The regular membership of the University of Kentucky Panhellenic Association shall be composed of all chapters of NPC sororities at the University of Kentucky. Members of the College Panhellenic Association shall pay dues as determined by the Panhellenic Council. Each regular member shall have a voice and one vote on all matters.

B) Provisional membership. The provisional membership of the University of Kentucky Panhellenic Association shall be composed of all establishing chapters of NPC sororities at University of Kentucky. Provisional members shall pay no dues and shall have voice but no vote on all matters. A provisional member shall automatically become a regular member upon being installed as a chapter of an NPC sorority.

C) Associate membership. Local sororities or inter/national or regional women's non-NPC member organizations may apply for associate membership of the University of Kentucky Panhellenic Association Upon admission by a two-thirds majority vote of the Panhellenic Council. Associate members shall pay dues as determined by the Panhellenic Council. An associate member shall have voice and one vote on all matters except officer elections and extension-related matters. If they are not participating in the primary recruitment process, they shall not have a vote on recruitment rules and establishment or modification of Panhellenic total. An associate member may be expelled for cause by a majority vote of the Panhellenic Council. An associate member shall not be entitled to vote on the question of its expulsion.

Section 2. Privileges and responsibilities of membership

Duty of compliance. All members, without regard to membership class, shall comply with all NPC Unanimous Agreements and be subject to these University of Kentucky Panhellenic Association bylaws, code of ethics and any additional rules this Panhellenic Association may adopt, unless otherwise prescribed in these bylaws. Any rules adopted by this Panhellenic Association in conflict with the NPC Unanimous Agreements shall be void.

Section 3. Inclusion Statement

The University of Kentucky College Panhellenic Association does not categorically deny membership to an individual, based on race, color, religion, age, national origin, ancestry, sexual orientation, gender identity and expression, military or veteran status, the presence of a disability, genetic information, familial status, political affiliation or participation in protected activities (discrimination based on sex is allowed through Title IX of the Educational Amendments of 1972).

ARTICLE IV. OFFICERS AND DUTIES

Section 1. Officers:

The officers of the University of Kentucky Panhellenic Council shall be the Executive Council Officers. The Executive Council Officers are President, President-Elect, Vice President of Recruitment, Vice President of Recruitment-Elect, Vice President of Administration, Vice President of Member Education, Vice President of Membership Standards, Vice President of Programming, Vice President of Finance, Publicity Chair, Administrative Director, Graphic Designer, Scholarship Chair, Junior Panhellenic Advisor, Leadership Chair, Intersorority Chair, Philanthropy Chair, Diversity, Equity & Inclusion Chair, and Wellness Chair.

The President, President-Elect, Vice President of Recruitment, Vice President of Recruitment-Elect, Vice President of Administration, Vice President of Member Education, Vice President of Programming, and Vice President of Membership Standards will make up the Executive Cabinet.

Section 2. Eligibility

Eligibility to serve as an officer shall depend on the class of membership:

- A. Regular membership. Members from women's sororities holding regular membership in the University of Kentucky Panhellenic Association shall be eligible to serve as any officer.
- B. Provisional membership. Members from women's sororities holding provisional membership in the University of Kentucky Panhellenic Association shall not be eligible to serve as an officer.
- C. Associate membership. Members from women's sororities holding associate membership in the University of Kentucky Panhellenic Association shall not be eligible to serve as an officer.
- D. Officers of the Council must maintain a 3.0 cumulative grade point average during the semesters while holding their offices and must have earned a 3.0 cumulative grade point average for the previous full-time semester. They shall serve for one year beginning early the spring semester of each college year.
- E. Women must have been an active member of their chapter for one academic year before they are eligible to apply to the Panhellenic Cabinet.
- F. Women must have served as delegate for her chapter, held a position on the Panhellenic Executive Council, served on the Executive Council of her own chapter, served on a Panhellenic Committee, or served as a Recruitment Counselor in order to apply. Women not meeting these criteria may still apply with a letter of intent, and their selection will be at the discretion of the nominating committee.

Section 3. Officer-Holding Limitations

- A. Individuals holding Panhellenic Executive positions may not serve on her own chapter's executive board.

Section 4. Elections procedure

The elections procedure must begin in the first week of September and be completed by the first meeting in November.

It is recommended that there is a Panhellenic Executive Council Elections interest section for both Panhellenic Cabinet and Panhellenic Council prior to the respective applications closing.

B. Procedures for the Executive Cabinet.

1. Applications will be available beginning the first week of September and will be due the first week of October.

a. It is up to the discretion of the nominating committee to review applications and determine who is selected for an interview from the applicant pool.

b. Those who meet the minimum requirements will be selected for the elections process.

2. Elections will be held no later than the second week of October.

- a. The President and a minimum of one additional representative of each chapter will be present and will serve as the Elections Committee for the election.
- b. The Elections Committee will be provided with an 'Interview Packet' that is comprised of the application of each candidate interviewing no later than 5 days prior to the interviews.
- c. Candidates will give a three-minute speech, followed by several interview questions from the Elections Committee.
- d. The Elections Committee will have the opportunity to discuss each candidate at the completion of interviews for each position. To vote, each chapter will have one vote with the chapter president casting the vote.

3. Slating

- a. The Panhellenic Nominating Committee will compile the slate.
 - i. The Nominating Committee will be chaired by the outgoing Vice President of Administration and composed of the Panhellenic President, President Elect, Vice President of Recruitment Elect, Vice President of Member Education, a member at large from the Executive Council and rotating chapter president.
- b. The committee will slate each position based upon the chapter votes and discussion points of the interview committee.
- c. The slate would be released at the following Panhellenic Council meeting. Chapters will be given two weeks to either approve or disapprove the slate. Each nominee must win by majority vote. The process must be completed by the first meeting in November.

C. Procedures for the remaining officers of the Executive Council.

1. Applications will be available no later than the third week of September and will be due no later than the third week of October.

a. Applications will be reviewed by the nominating committee to ensure the candidates meet the minimum Panhellenic eligibility requirements.

b. Those who meet the minimum requirements will be selected for the interview process.

2. Interviews will be held no later than the 4th week of October.

a. Interviews will be conducted with no less than three members of the incoming Executive Cabinet.

3. Slating

a. The Nominating Cabinet members currently serving on the executive council will compile the slate with 3 members of the incoming Cabinet (i.e., Vice President of Administration, President, President-elect, Vice President of Recruitment-elect, and Vice President of Member Education, plus an additional member of the incoming cabinet.)

b. The slate would be released at the following Panhellenic Council meeting. Chapters will be given two weeks to either approve or disapprove the slate. Each nominee must win by majority vote. The process must be completed by the first meeting in November.

Section 5. Selection of Rotating Officers

c. The rotation system will be used to identify who will serve on various committees for the upcoming year (i.e. Bylaws Revision Committee)

Alpha Gamma Delta 1908

Kappa Kappa Gamma 1910

Kappa Delta 1910

Chi Omega 1914

Delta Delta Delta 1923

Alpha Delta Pi 1941

Kappa Alpha Theta 1941

Pi Beta Phi 1962

Delta Gamma 1962

Delta Zeta 2000

Alpha Phi 2009

Phi Mu 2011

Alpha Chi Omega 2015

Gamma Phi Beta 2019

d. The Panhellenic President and President-Elect may not be members of the same chapter. The VP Recruitment and VP Recruitment-Elect may not be members of the same chapter. The President and VP Recruitment may not be members of the same chapter. The elect positions may also not be members of the same chapter.

e. It is recommended that Panhellenic Cabinet Elections use a “blind election” approach to remove biases from elections procedure.

Section 6. Term

The officers shall serve for a term of one year or until their successors are selected. The term of office will begin at the beginning of the spring academic term.

Section 7. Officer Accountability

Any officer may be removed for cause by a vote of two-thirds of the Panhellenic Council. Any officer, delegate, or advisor may call an officer to a judicial board meeting for corrective action.

Section 8. Vacancies

A. A vacancy in any other officer than the rotating positions shall be filled by a member of the Council upon election by that body.

B. A vacancy in the office of the President shall be filled by the President-elect. A vacancy in the office of Vice President of Recruitment shall be filled by the appropriate Vice President of Recruitment elect.

C. Vacancies in the in-training offices shall be filled by a member of the sorority delegated to fill the office for that year in the rotation system; if the sorority does not fill the created vacancy, the office is relinquished to the order of rotation.

a. If a rotator position cannot be filled, the chapter has two weeks to notify Panhellenic with a replacement member.

b. If after the two weeks the rotator position is not filled, then it will be open to full Panhellenic council. Council would then vote on the potential member who ran from council and go about normal rotations the following year.

D. If the chapter in order of rotation deems itself unprepared to serve as President or Vice President of Recruitment that chapter shall relinquish its place to the next chapter in order of rotation. E. New chapters, including reorganized, and reestablished chapters must have a minimum of three (3) years membership in Panhellenic Council before holding a rotated office.

Section 9. Duties of Officers

President.

A. Presides over meetings, following Robert’s Rules of Order.

B. Calls all meetings.

C. Performs any other duties pertaining to the office.

D. Serves as/or appoints a Panhellenic delegate to University committees when requested. E. Keeps on file the National Panhellenic Conference Manual and reports, and the Constitution, By laws, and rules of the Panhellenic Council; the current Panhellenic budget; the current NPC Manual of Information and related materials, current correspondence and materials received from her NPC Area Advisor; her copies of the College Panhellenic Reports to the Area Advisors and other pertinent materials and copies of the annual reviews.

F. Serves as Ex-Officio member of the standing committees excluding Judicial Board. G. Assists Vice President of Recruitment during the summer in coordinating activities of primary recruitment, performing a minimum of twenty (20) hours a week in the Panhellenic Office and represents Panhellenic at summer advising conferences.

H. Responsible for signing contracts, university agency account documents, and checks on behalf of the Panhellenic Association.

I. Responsible for the Diversity Scholarship application and selection process.

J. Coordinates three (3) Presidents Round Tables per semester.

K. Meets with Council Presidents of IFC, NPHC, and UGC at least once a month.

L. Serves on the Nominating Committee.

N. Organizes the Candlelight Ceremony during Primary Recruitment.

President - Elect.

A. Presides in the absence of the President.

- B. Presides over Recruitment Counselor training.
- C. Serves as a member of the Panhellenic primary recruitment staff, including working 20 hours per week in the FSL office during the summer.
- D. Responsible for signing contracts, university agency account documents, and checks on behalf of the Panhellenic Association.
- E. Attend a summer session of the Undergraduate Interfraternity Institute (UIFI) with budgeted money from the Panhellenic Council.
- F. Coordinates officer transition workshop prior to installations.
- G. Serves on the Nominating Committee.

Vice President of Recruitment.

- A. Serves as chairperson of the Recruitment Committee.
- B. Serve as chairperson of the Panhellenic Recruitment Rules Revision Committee.
- C. Responsible for publication of Recruitment Booklet.
- D. Responsible for membership recruitment.
- E. Will be required during the summer to coordinate activities of formal recruitment, performing a minimum of twenty (20) hours a week in the Panhellenic Office and representing Panhellenic at summer advising conferences.
- F. Responsible for signing contracts, university agency account documents, and checks on behalf of the Panhellenic Association.

Vice President of Recruitment - Elect.

- A. Assists the Vice President of Recruitment in any manner, in order to become acquainted with the office of Vice President of Recruitment.
- B. Coordinates Spring and Fall COB
- C. Assists Vice President of Recruitment in coordination with the publication of the Recruitment Week Booklet.
- D. Co-chairs the Membership Recruitment and Continuous Open Bidding Committee. E. Attends a summer session of the Undergraduate Interfraternity Institute (UIFI) with budgeted money from the Panhellenic Council.
- F. Will be required during the summer to coordinate activities of primary recruitment, performing a minimum of twenty (20) hours a week in the Panhellenic Office and representing Panhellenic at summer advising conferences.
- G. Assist President-Elect with Recruitment Week Counselor Training.
- H. Available for SeeBlue orientation.

Vice President of Administration.

- A. Serves as Parliamentarian and keeps on file a copy of Robert's Rules of Order Newly Revised.
- B. Will serve as the chairman of any committee considering revision of the bylaws.
- C. Chairs the Nominating Committee and oversees the administration of the elections process.
- D. Oversees the Panhellenic delegates including training, contact, and communication.
- E. Takes minutes at each meeting.
- F. Keeps minutes and current correspondence on file.
- G. Distributes a copy of the minutes of each Panhellenic meeting to all delegates, all chapter presidents, and to the NPC Area Advisor.
- H. Keeps a file on the Panhellenic minutes dating from the organization's inception. I. Will handle all outgoing correspondence of the Panhellenic Council.
- J. Coordinates cross-council calendar.
- K. Oversees the Administrative Director, Director of Finance, Publicity Chair, and Graphic Designer.

Vice President of Member Education

- A. Responsible for all New Member and Active Member Education efforts of the Panhellenic Council. B. Coordinates at least one New Member Educator Round Table per semester.
- C. Coordinates at least one Member Educator Round Table per semester.

Standards. D. Responsible for meeting with all Panhellenic chapters who fall below the all-women's average GPA each semester to provide them with resources and support.

F. Coordinates two programs per semester including one addressing life skills after college. G. Serves on the Nominating Committee.

H. Oversees the Scholarship Chair, Leadership Chair, and Director of Junior Panhellenic

Vice President of Programming.

A. Responsible for the planning and supervising of all programs and projects so designated by the Panhellenic Council during the year.

B. Assists the Recruitment Team in programming events for Potential New Members during Primary Recruitment if necessary.

C. Oversees the Intersorority Chair and Philanthropy Chair.

Vice President of Membership Standards.

A. Implements the co-sponsorship agreement policy by co-overseeing the necessary paperwork and procedures.

B. Chairs the Risk committee.

C. Coordinates risk management education events at least twice per semester.

D. Coordinates a safety awareness activity for potential members during Recruitment Programming. E.

Coordinates a safety awareness activity for potential members during Recruitment Programming.

F. Serves as Chair of the Judicial Board and votes in case of a tie.

G. Oversees the Wellness Chair and Diversity, Equity & Inclusion Chair

Administrative Director

A. Reviews all chapter philanthropy events for compliance with Panhellenic Bylaws and Standing Rules. B. Serves on the Bylaws Committee.

C. Handles administrative duties as delegated by the Vice President of Administration. D. Responsible for all Panhellenic chapter compliance and attendance, according to the bylaws. E. Reports violations of the attendance policy to the Judicial Board.

F. Responsible for all Panhellenic calendars including cross-council calendar

G. Acts as a special liaison between other groups on campus. Including, but not limited to SGA and SAB.

Director of Finance.

A. Collects monies, gives receipts, and makes deposits for Panhellenic Council.

B. Prepares an annual budget which is approved by the Panhellenic Council.

C. Complies with all University financial regulations in her monetary transactions. D. Presents a financial report monthly to the Panhellenic Council.

E. Responsible for all Panhellenic bills.

F. Serves as the responsible person for all Panhellenic accounts.

Publicity Chair.

A. Responsible for all forms of publicity and communications including social media and video marketing dealing with the University of Kentucky Panhellenic Association.

B. Coordinates with the other governing council publicity chairs to prepare and distribute FSL marketing materials

C. Assists all officers with publicizing Panhellenic sponsored events.

D. Responsible for publishing the semester Panhellenic update to be distributed to all chapters. E. Updates weekly any Greek publicity, i.e. newspaper articles, advertisements, pictures, etc., for NPC awards.

F. Chairs special Panhellenic Publicity Committee and calls committee to action as needed. G. Creates the recruitment marketing plan by April 1.

Graphic Designer

A. Responsible for the creation of all graphics, marketing materials, and apparel on behalf of the Panhellenic Council.

B. Responsible for updating and maintaining the website.

C. Serves as a member of the Publicity Committee.

D. Supports all officers with marketing for events and programs of the council.

Director of Junior Panhellenic

A. Responsible for scheduling meetings for Junior Panhellenic.

B. Coordinator of Junior Panhellenic programs.

C. Responsible for informing the Panhellenic Council of all Junior Panhellenic happenings.

D. Appoints two members from the Junior Panhellenic to be non-voting liaisons to the Panhellenic Council.

Scholarship Chair.

A. Responsible for providing resources promoting scholastic excellence.

B. Coordinates scholarship programs.

C. Assist the Recruitment Team in programming events for Potential New Members during Primary Recruitment if necessary.

D. Sponsors Month of the Scholar.

E. Meets with Council counterpart of IFC, NPHC, and UGC at least once a semester

F. Assists the Vice President of Member Education on meeting with all Panhellenic Chapters who fall below the all-women's GPA each semester to provide them with support and resources.

G. Coordinates at least one Scholarship Round Table per semester.

Leadership Chair

A. Helps to plan leadership retreats organized by the Council.

B. Responsible for compiling evaluations of the Panhellenic System.

C. Plans a minimum of two events per semester targeting aspects of Leadership. D. Chairs special Panhellenic Leadership Committee and calls committee to action as needed. E. Coordinates and plans Women's Leadership Conference.

Philanthropy Chair

A. Responsible for promoting philanthropic events within Panhellenic.

B. Chairs the special philanthropy committee and calls committee to action as needed at least once per semester.

C. Coordinates a philanthropy event during Recruitment.

D. Meets with Council counterparts of IFC, NPHC, and UGC at least once a semester.

E. Must coordinate an event supporting the Panhellenic philanthropy at least once a semester

Intersorority Chair

A. Chairs the Intersorority Committee.

B. Coordinates round table meetings for chapter sisterhood officers.

C. Coordinates at least one inter-sorority event per semester.

D. Coordinates sister sorority pairings and programming.

E. Responsible for programming surrounding Panhellenic Spirit and Intersorority relations.

F. Coordinates the Panhellenic Awards process for the selection of the Panhellenic Spirit Award, Most Valuable New Member, and Most Valuable Executive Member for the annual Fraternity & Sorority Life Awards.

Diversity, Equity & Inclusion Chair

A. Chairs the Diversity and Inclusion Committee

B. Plans a minimum of two events per semester targeting aspects of Diversity and Inclusion.

C. Responsible for planning a programming event for Potential New Members during Primary Recruitment and for Panhellenic recruiters during Recruitment Training week.

D. Coordinates sensitivity training for recruitment counselors with the President Elect.

Wellness Chair

A. Chairs the Wellness Committee.

B. Plans a minimum of two events per semester targeting aspects of wellness.

C. Responsible for educating members of health and wellness.

Primary Panhellenic Delegate.

- A. Attends all Panhellenic meetings.
- B. Represents her individual chapter at the Panhellenic Meetings.
- C. Acts as liaison between Panhellenic and her sorority.
- D. Any violation of these responsibilities will be brought before the Judiciary Board by the Vice President of Administration of Panhellenic.

Alternate Panhellenic Delegate

- A. Attends all Panhellenic meetings.
- B. Responsible for sharing announcements about upcoming events from other chapters and governing councils.
- C. Represents her individual chapter at the Panhellenic Meetings.
- D. Votes on behalf of the chapter in the absence of the primary delegate.

ARTICLE V. THE PANHELLENIC COUNCIL

Section 1. Authority

- A. The governing body of the University of Kentucky Panhellenic Association shall be known as the University of Kentucky Panhellenic Council.
- B. It shall be the duty of the Panhellenic Council to conduct all business related to the overall welfare of the University of Kentucky Panhellenic Association including, but not limited to: annually review the parameters as adopted in the recruitment rules for the automatic adjustment of total; determine dues; approve the annual budget; consider extension; set a calendar of events; determine programming; and establish recruitment rules and recruitment style.
- C. The Panhellenic Council shall also have the authority to adopt rules governing the Panhellenic Association that do not violate the sovereignty, rights and privileges of member women's fraternities.

Section 2. Composition and Privileges

- A. The Panhellenic Council shall be composed of two delegates from each member fraternity (regular, associate or provisional) represented on the University of Kentucky campus. It is required that the same two delegates are to serve the full term.
- B. Each fraternity must elect Panhellenic delegates and notify the Panhellenic President by the Monday before finals week. They also must attend all transition meetings.

Section 3. Delegate Expectations

- A. Delegates of the Council must maintain a 3.00 cumulative grade point average during each semester while holding their offices and must have earned a 3.00 cumulative grade point average for the previous full-time semester.
- B. Delegates and officers of the Council must be full-time students of the University of Kentucky.
- C. Delegates must fulfill the full year-long term beginning in January each year.

Section 4. Delegate Vacancies

- A. Delegates who cannot fulfill their term of office must be replaced by the chapter within two weeks of the vacancy.
 - a. In the event of a primary delegate vacancy, the secondary delegate should assume the primary delegate role.
 - b. Each chapter will then select a new secondary delegate to serve the remainder of the term.
- B. Vacancies occurring after the second meeting of the spring term will incur a monetary penalty to the chapter as determined by the Judicial Board.
 - a. Vacancies in the primary delegate role will be a fine no greater than \$500.
 - b. Vacancies in the secondary delegate roll will be a fine no greater than \$250.
- C. The chapter must notify the Vice President of Administration of these changes immediately.
- D. Replacements must be approved by the Panhellenic Executive Cabinet to verify eligibility.

Section 5. Regular Meetings

Regular meetings of the University of Kentucky Panhellenic Council shall take place throughout the school year. Meeting times and locations shall be established at the beginning of each academic term.

Section 6. Special Meetings

A special meeting can be called by the President of any chapter represented in the Panhellenic Council through the President of Panhellenic. The Panhellenic President reserves the right to call a special meeting of the Panhellenic Council.

Section 7. Quorum

Two-thirds of the delegates from the member sororities of the University of Kentucky Panhellenic Association shall constitute a quorum for the transaction of business.

Section 8. Vote Requirements

A. Each NPC fraternity and each provisional member fraternity shall have one vote. B. Panhellenic delegates shall confer with their chapters before casting a vote on major questions. C. A two-thirds vote of all fraternity and provisional members is necessary to set the date of pledging, to accept provisional members and associate members, to make rules regarding recruitment, to amend or revise the Constitution and By-laws, to approve extension and to approve re establishment. D. A majority vote (quorum) shall be necessary to carry all other questions.

Section 9. Attendance

A. A Panhellenic officer or delegate may have no more than two excused absences per semester and no unexcused absences.

a. An email must be sent to the Vice President of Administration of Panhellenic 24 hours in advance of the scheduled meeting or 24 hours after in extenuating circumstance.

B. Excused absences will be granted for the following reasons:

- a. Illness
- b. Significant personal/family events
- c. Personal emergency
- d. University sponsored trip or activity
- e. Major religious holidays

C. The absentee policy is based under the discretion of the Vice President of Administration of Panhellenic.

ARTICLE VI. THE EXECUTIVE BOARD

Section 1. Composition

The composition of the Executive Board shall be the President, President-Elect, Vice President of Recruitment, Vice President of Recruitment-Elect, Vice President of Administration, Vice President of Member Education, Vice President of Membership Standards, Vice President of Programming, Publicity Chair, Graphic Designer, Administrative Director, Scholarship Chair, Director of Junior Panhellenic, Leadership Chair, Intersorority Chair, Philanthropy Chair, and Diversity, Equity & Inclusion Chair, Wellness Chair, Director of Finance.

Section 2. Duties

The Executive Board shall administer routine business between meetings of the Panhellenic Council and such other business as has been approved for action by Panhellenic Council vote. At the next regular meeting of the Panhellenic Council through the Vice President of Administration, the Executive Board shall also report all action it has taken and record the action in the minutes of that meeting.

Officers are required to hold a minimum of 1 office hour in the Fraternity & Sorority Life Office per week.

Section 3. Regular meetings

Regular meetings of the Executive Board shall be held at a time and place established at the beginning of each academic term.

Section 4. Special meetings

Special meetings of the Executive Board may be called by the president when necessary and shall be called by her upon the written request of three members of the Executive Board.

Section 5. Quorum

A majority of Executive Board members shall constitute a quorum for the transaction of business.

ARTICLE VII. THE PANHELLENIC ADVISOR

Section 1. Appointment

The Panhellenic Advisor of the University of Kentucky Panhellenic Association shall be appointed by the University of Kentucky administration.

Section 2. Authority

The Panhellenic advisor shall serve in an advisory capacity to the University of Kentucky Panhellenic Association. The Panhellenic advisor shall have voice but no vote in all meetings of the Panhellenic Council and the Executive Board.

ARTICLE VIII. COMMITTEES

Section 1. Standing Committees

A. The standing committees of the University of Kentucky Panhellenic Association shall be the Judicial Board, Membership Recruitment and Continuous Open Bidding, Risk, Diversity Committees. The standing committees shall serve for a term of one year, which shall coincide with the term of the officers. The members appointed or selected to these committees shall serve continuously throughout the semester. Regular attendance is required. Committee chairs must submit an attendance list to the Panhellenic Vice President of Administration by noon the following Monday. The Panhellenic Director of Finance will notify chapters of the fine by the third Monday following the committee meeting.

B. Membership Recruitment and Continuous Open Bidding Committee: This committee shall consist of the Vice President of Recruitment, Vice President of Recruitment-Elect, President, President-Elect, and the Vice President of Recruitment of each chapter. This committee shall plan and provide the coordination of formal and open recruitment activities engaged in by members of the organization and may bring individual chapter votes on recruitment and related matters.

C. Judicial Board: In accordance with NPC Unanimous Agreement VII. College Panhellenic Association Judicial Procedure, it shall be the Judicial Board's duty to hold a hearing to adjudicate all alleged violations of the NPC Unanimous Agreements and the bylaws, code of ethics, standing rules and membership recruitment regulations of the University of Kentucky Panhellenic Association that are not settled informally or through mediation.

1. The judicial board shall consist of the Vice President of Risk Management, as chairman, Vice President of Administration as Vice-Chairman, and two Panhellenic Council Delegates not represented by the Vice President of Risk Management or Vice President of Administration. The Panhellenic Advisor shall serve as a nonvoting, ex-officio member.

2. The Judicial Board members shall participate in training to be educated about the purpose of the board, the rules and regulations the Judicial Board will monitor, the procedures to be followed, proper questioning techniques, the rights of the charged organizations, evaluating evidence, and deliberations and sanctioning. The Judicial Board shall educate member sororities about the Panhellenic judicial procedure.

3. The hearing shall be conducted by the entire Judicial Board unless the Panhellenic Council adopts rules for the hearing to be conducted by a committee of the Judicial Board. The members of the Judicial Board shall maintain confidentiality throughout and upon completion of the judicial process.

D. Risk Committee: The Risk Committee shall consist of the Vice President of Membership Standards and the Social Chairs and Risk Managers of each chapter. The committee must meet at least once a month and be responsible for planning and promoting Membership Standards procedures.

E. Diversity & Inclusion Committee: The Diversity & Inclusion Committee shall consist of the Diversity & Inclusion Chair and an elected representative from each chapter of the Panhellenic Association. The committee must meet at least once per month. The committee will address current issues concerning the diversity of the fraternity and sorority community and help to plan involvement opportunities for the Panhellenic system.

Section 2. Special committees

A. Special committees will not have a meeting requirement but may be put into action by a motion from the floor or by action of the presiding officer on an as-need basis.

B. Circle of Sisterhood Committee: The Circle of Sisterhood Committee shall consist of the Philanthropy Chair and a representative from each member sorority. The committee is responsible for planning and

implementing Panhellenic Philanthropy programming for the Panhellenic Association and to screen requests for volunteers and/or funds from non-Greek organizations.

C. A Panhellenic Executive Officer reserves the right to start a committee for the duration of her term if she sees necessary. The application must open on BBNvolved and be open to the entire community. The size of the committee is at the discretion of the Panhellenic Executive Officer and Panhellenic Advisor.

Section 3. Committee Membership Vacancies

Members who drop from their elected committee must communicate to the committee chair and can be fined up to \$100 as determined by the Judicial Board.

B. Chapters must fill a committee vacancy within two weeks of a member stepping down.

ARTICLE IX. FINANCES

Section 1. Fiscal year

The fiscal year of the Panhellenic Association of the University of Kentucky shall be from January 1 to the end of December.

Section 2. Budget

Each member of the Executive Committee must turn in estimates of expenditures for the upcoming fiscal year by December 1 in order for the Panhellenic Director of Finance to prepare an annual budget which will be approved by the Panhellenic Council. In the event that the full allotted budget for a certain expense is not used or such event is canceled, the money will be reallocated to office buffer & special projects fund. Expenditures not included in the annual budget must be approved by the executive board.

Section 3. Reports

The Panhellenic Director of Finance will present a summation of the financial report to each member chapter at the end of her term.

Section 4. Checks and Contracts

The following are the officers authorized to sign contracts, university agency account documents, and checks on behalf of the Panhellenic Association: President, Director of Finance, Vice-President of Recruitment, President-Elect, and Vice President of Recruitment Elect. All checks and contracts require two signatures.

Section 5. Dues

Each member fraternity shall pay dues to the Panhellenic Association each semester in the amount of \$10.00 per member and pledge/new member. Dues must be paid no later than three (3) weeks after total is established each term.

Temporary Amendment: from August 1, 2022 to May 1, 2023: Each member fraternity shall pay dues to the Panhellenic Association each semester in the amount of \$7.00 per member and pledge/new member. Dues must be paid no later than three (3) weeks after total is established each term.

Section 6. Fees and assessments

The Panhellenic Council shall have the authority to determine fees and assessments as may be considered necessary no later than 30 days after the event.

A. Violations of turning in reports, pledge/new members and initiation cards, etc. by the deadline will be fined based upon the formula listed below.

1. Late reports, late new member and initiation cards, etc. will receive a fine of fifty cents per member after the report is late by one week.

2. On the second and following week the report is late, the fine will be raised by fifty cents per member until an amount of five dollars per member is reached per report. 3. In regard to late chapter bills, an amount equaling ten percent of the bill will be added to the total amount the first week the bill is late.

4. After the first week the bill is late, the chapter has the option to pay the additional fines of ten percent per day or assist in an educational program deemed necessary by the Judiciary Board.

i. Chapters can appeal fines to the Judicial Board if they feel they are excessive or a burden or have some special circumstance.

B. Chapters with absent representation at committee meetings or round table meetings will be subject to a fine of ten dollars (\$10) per absence and a fine of five dollars (\$5) per proxy, if the representative was not established as a permanent replacement at the beginning of the semester.

ARTICLE X. EXTENSION AND RECOLONIZATION

Section 1.

The Panhellenic Association shall follow all NPC Unanimous Agreements, Policies and Best Practices regarding extension and establishment of new chapters. Standing Rule 5 of the Panhellenic Association will govern the University of Kentucky specific procedures used in this process.

Section 2.

National Panhellenic Conference Fraternities who have previously established at the University of Kentucky will be given a priority in terms of presentation to an extension board.

Section 3.

Panhellenic should express the desire for reestablishment by three fourths (3/4) majority of approval by all voting chapters and obtain approval from the Dean of Students Office.

ARTICLE XI. VIOLATION RESOLUTION

Section 1.

In accordance with the National Panhellenic Conference judicial procedures, procedures and penalties for any violations of these and/or regulations of the University of Kentucky Panhellenic Association Constitution and By-laws, Policies, and Guidelines, (including the Codes of Ethics), National Panhellenic Conference Unanimous Agreements, State laws, and UK Code of Student Conduct shall follow the University of Kentucky's Judicial Procedure policies.

Section 2.

Violations of turning in reports, pledge/new members and initiation cards, etc. to the University of Kentucky Panhellenic Office after the designated date shall be handled by the Vice President of Administration and/or Vice President of Finance.

A. A chapter can appeal in writing to the Judiciary Board within forty-eight hours of receiving the notification of the written judiciary decision.

B. A violation of the GPA requirement outlined in Article V Section 3 of this Constitution is referred to the Judiciary Board.

Section 3.

The Panhellenic Council shall have the right to penalize all infringements of Panhellenic rules not included in Article IX of the Constitution within the jurisdiction of the Panhellenic Council.

Section 4.

Alumnae Panhellenic Council and fraternity alumnae shall be bound by all Panhellenic rules and regulations.

Section 5. Informal resolution

Members are encouraged to resolve alleged violations through informal discussion with the involved parties.

Section 6. Judicial process

A. If informal discussions are unsuccessful, the judicial process will be set in motion by filing a report of the alleged violation. The University of Kentucky Panhellenic Association shall follow all judicial procedures found in NPC Unanimous Agreement VII.

B. Mediation is the first step of the judicial process. The University of Kentucky Panhellenic Association shall follow all NPC Unanimous Agreements concerning the judicial process.

C. Judicial Board hearing. When a violation is not settled informally or through mediation, the Judicial Board shall resolve the issue in a Judicial Board hearing. The Panhellenic Council shall adopt procedures in the standing rules for this purpose that are consistent with the NPC Unanimous Agreements.

D. A decision of the Judicial Board may be appealed by any involved party to the NPC College Panhellenics Judicial Appeals Committee. The University of Kentucky Panhellenic Association shall follow all NPC Unanimous Agreements concerning the appeals process.

ARTICLE XII. HAZING

Section 1.

Per the Unanimous Agreements, the National Panhellenic Conference supports all efforts to eliminate hazing. All forms of hazing shall be banned.

Section 2.

All New Members must attend an anti-hazing education session before initiating into their respective chapters. Documentation of their attendance must be submitted to Panhellenic's Vice President of Membership Standards before they initiate.

ARTICLE XIII. PARLIAMENTARY AUTHORITY

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the University of Kentucky Panhellenic Association when applicable and when they are not consistent with the NPC Unanimous Agreements, these bylaws and any special rules of order the University of Kentucky Panhellenic Association may adopt.

ARTICLE XIV. AMENDMENT OF BYLAWS

Section 1.

These Bylaws may be amended by a two-thirds vote of the delegates of the Panhellenic Council.

Section 2.

The Bylaws and Standing Rules of the Panhellenic Association shall be reviewed no later than November and printed no later than December of each year. The revised copy shall be sent to the NPC Area Advisor. A revised copy shall be sent by each chapter to its National President and NPC delegate. It is recommended that the Panhellenic Bylaw Revision Committee consist of:

Vice President of Administration—Chair

Panhellenic President

Panhellenic President-Elect

Vice President of Membership Standards

Vice President of Recruitment

Vice President of Recruitment-Elect

Director of Finance

Member-at-Large from Panhellenic Council

Chapter philanthropy chair according to rotation in Article V Section 1c of the Constitution in descending order beginning with Alpha Chi Omega in 2020.

Chapter sorority president according to rotation in Article V Section 1c of the Constitution beginning with Alpha Gamma Delta in 2019

Panhellenic Advisor

The purpose of this committee is to review and recommend revisions of the Bylaws and Standing Rules of the University of Kentucky Panhellenic Association each fall semester.

Section 3. It is recommended that a copy of the Panhellenic Bylaws, Standing Rules, and Recruitment Guidelines must be posted to the Panhellenic Association BBNvolved organization after completion of revisions

ARTICLE XV. DISSOLUTION

This Association shall be dissolved when only one regular member exists at the University of Kentucky. In the event of the dissolution of this Association none of the assets of the Association shall be distributed to any members of the Association, but after payment of the debts of the Association its assets shall be given to the National Panhellenic Conference.

STANDING RULES OF THE

PANHELLENIC ASSOCIATION OF THE UNIVERSITY OF KENTUCKY

1. CHAPTER REGULATIONS

Section 1. Quota & Total

A. New member quota shall be set by NPC Recruitment Specialist and the Panhellenic Advisor. B. Total will be set at average or median size, whichever is larger.

- a. This is to be done no later than 72 hours following bid distribution in the academic term in which primary recruitment is held.
- b. This is to be done no later than one week following the start of the other academic term.
- c. Every student at the University of Kentucky who is considered to have active status as a new member or an active member by their chapter and their national organization shall be counted in determining total chapter size.

Section 2.

Members who have been granted inactive status by their national fraternity shall be treated in the following manner:

A. Inactive status shall extend over the entire college year in which it is granted. B. Inactive members or those who have officially terminated their chapter membership shall not be counted in the total chapter size and shall not participate in recruitment.

Section 3. The Panhellenic Council will notify the National Fraternity Office of all chapters' grade point averages and of the chapters' scholastic rankings on campus for each semester.

2. PLEDGING

Section 1. No woman shall be pledged to a fraternity until the dates specified by Panhellenic Council.

Section 2. Community College students are not eligible for pledging.

Section 3. During the Primary Recruitment period, a signed Membership Recruitment Acceptance Binding Agreement must be submitted to the Panhellenic Advisor before a potential member is eligible for bid matching. During the COB period, a signed Continuous Open Bidding Acceptance card must be filed with the Fraternity & Sorority Life Office within one (1) business day after the woman accepts an invitation to membership.

Section 4. A Panhellenic new member card must be signed by all new members immediately after the new member ceremony and must be put on file in the Fraternity & Sorority Life Office.

Section 5. All Panhellenic chapters shall follow NPC Unanimous Agreements, policies, and best practices regarding pledging of members.

Section 6. A COB acceptance is a binding agreement. If a potential member accepts a bid, signs a COB acceptance and then has her pledge broken by an NPC fraternity or breaks her pledge, then she is ineligible to be pledged to another NPC fraternity on that campus until the beginning of the next year's primary membership recruitment period.

3. SCHOLARSHIP

Section 1. Grade releases should be signed by all pledge/new members, actives, and any transfer students in order to be reported to chapters and to be accurately ranked in the University of Kentucky Panhellenic

Scholastic Ratings. All members who have not signed a grade release card will not have their grades released to the chapter, but their grades may be averaged into their sorority GPA.

Section 2. Official grade changes will not be accepted after final computations of rankings for that semester.

Section 3. Scholarship rankings will be based on the chapter roster on file in the FSL Office.

Section 4. Chapters below the all-women's average must meet with the VP Member Education and Advisor to create a scholarship plan for improvement each semester.

4. JUNIOR PANHELLENIC

Section 1. Purpose

Junior Panhellenic is responsible for planning at least one project per year to promote interfraternity friendships.

Section 2. Organization

A. The Junior Panhellenic Council shall be composed of one delegate from the new member class of each chapter having membership in the Panhellenic Association.

B. A member of the Panhellenic Council shall be elected to serve as a student advisor to Junior Panhellenic. In addition, Junior Panhellenic shall have a University Advisor who shall be designated by the Office of the Dean of Students.

C. Junior Panhellenic Council officers and their duties, Junior Panhellenic committees, meetings, voting and regulations shall be in accordance with the Junior Panhellenic Constitution and By-laws as approved by the Panhellenic Council.

D. The President of the Junior Panhellenic Council shall be elected by the Junior Panhellenic Council delegates.

E. Junior Panhellenic delegates and officers may not exceed two absences per a Junior Panhellenic term. Excuses must be in written form and must be given to the Secretary/Treasurer of the Junior Panhellenic Council within 24 hours of the scheduled meeting.

a. Any violation of this rule will be brought before the Junior Panhellenic Executive Council. F. Each chapter is allowed one replacement delegate per term.

5. EXTENSION PROCEDURES

A. Panhellenic should express the need for new groups by three-fourths (3/4) majority of approval by all voting chapters.

B. A University of Kentucky Panhellenic Extension Board shall be formed. This Board shall be composed of representatives from member groups with a chapter on the University of Kentucky campus. Chapters shall draw to see if they will be represented by a collegiate or an alumna, the Board being one-half s and one-half alumnae.

C. The University of Kentucky Extension Board will be responsible for reviewing information sent by interested national organizations, issuing invitations to visit the campus, interviewing, and conducting tours.

D. The University of Kentucky Panhellenic Extension Board shall be two-thirds (2/3) majority vote to select a group or groups to be recommended to the Panhellenic Council for membership. E. The University of Kentucky Panhellenic Council shall be two-thirds (2/3) majority vote to invite a group to extend on its campus with the approval of the Dean of Students Office for recognition as a registered student organization in compliance with the Criteria for Consideration of Registration as a Social Fraternity or Sorority policy.

6. Risk Management

Section 1. In accordance with the NPC Position Statement on Alcohol, chapters support the following: A. That we are opposed to the misuse of alcohol;

B. That all college chapters, all individual members, and all guests must abide by federal, state, provincial, local, college/university laws and regulations;

C. That it is inadvisable to host a party involving alcohol when the majority of guests attending are under the legal drinking age;

D. That no college chapter funds may be used to purchase alcohol.

Section 2. All member sororities will abide by their National Fraternity Risk Management Policy and by the University of Kentucky Alcohol Policy.

Section 3. Violations concerning chapters, sorority members and/or pledge/new members resulting in any damage or loss shall be handled by the Judicial Board.

Section 4. Co-Sponsored Events

A. All Panhellenic organizations hosting an event with another registered Student Organization must complete the Co-sponsorship Agreement.

B. The Co-sponsorship Agreement must be signed by all co-hosting organizations and submitted to the Vice President of Membership Standards one week before the event date.

C. If a Panhellenic organization fails to complete and submit a copy of the Co-sponsorship Agreement before the respective deadline, event will be cancelled.

7. EVENT REGULATIONS

Section 1. Events Ethics

A. We, the members of University of Kentucky's Panhellenic Association, hereby stand behind the principles of Greek activities. Therefore, every member's words, actions, general behavior, and dress must reflect the National Panhellenic Conference's Creed as well as our own guidelines here at the University of

Kentucky. In particular, every member must reflect our belief in 'maintenance of fine standards' and must further promote the cooperation and harmony within our system by abiding by the following:

1. Alcohol must not be provided or consumed before or immediately after the Greek-sponsored event and national policies of sponsoring chapters should be followed at all times.
2. Each member should dress appropriately in a way that is not offensive to others or demeaning to our women's organization. Specifically, one should not wear clothing that their national representatives would not approve.
3. Each member should act in a way that is not offensive. Also, their behavior should reflect the member's fraternal values. Finally, behavior, which includes performance and props used, should not reflect any sort of sexual act.
4. In order to ensure fair competition, the members will not participate in competitive performances that include any undergraduate Greek members as judges. And, we will not participate in events that do not follow Panhellenic or IFC guidelines.

5. Furthermore, it is each member's responsibility to ensure that these guidelines are followed in order to promote the best possible image of the Panhellenic Association at the University of Kentucky.

B. Any violations of the above statement by individuals in a member group will be directed to the Panhellenic Judicial Board as a major infraction by a chapter president or Panhellenic executive officer.

Section 2. Event Review

A. The Administrative Director and Philanthropy Chair will review all events meeting the criteria below to ensure compliance with the Panhellenic Bylaws and Standing Rules.

a. Administrative Director shall be responsible for reviewing spirit point opportunities, restaurant nights and philanthropy events.

b. Philanthropy Chair shall be responsible for facilitating communication among the chapters about philanthropic events sponsored by Panhellenic chapters.

Section 3. Event Registration & Announcement

A. Delegates must announce a tentative date for their events two months prior to the philanthropy event in a Panhellenic meeting.

B. An informational packet must be submitted to the Vice President of Administration and Philanthropy Chair no later than one month prior to the event. This packet must include:

- a. Event description
- b. Scoring procedure for the event
- c. Outline of all spirit point opportunities for the event including restaurant nights
- d. Ticket prices and/or registration fees for individuals and teams

C. Chapters must complete the proper BBNvolved registration form and answer the proper risk management questions at least three weeks before any philanthropic or social event. D. This review process will place the event on the Panhellenic Calendar.

a. Panhellenic members will not participate in a fraternity or sorority chapter sponsored event unless it is on the Panhellenic Calendar.

E. A chapter sponsored event in which the chapter wishes to invite other organizations to participate must be approved by the programming board before advertising.

F. Chapters may make banners to promote their own philanthropy events.

G. Chapters who host events that are not on the Panhellenic Calendar will be penalized as deemed by the Judicial Board

Section 4. Fundraising & Spirit Points

A. Chapters' philanthropies and Panhellenic committees are limited to hosting two restaurant night fundraisers per month.

B. Each philanthropy event hosted by a chapter may have a maximum of three fundraising opportunities where spirit points are awarded. This includes ticket sales.

C. Each event with spirit points will need to be registered on BBNvolved three weeks prior. D. Failure to register spirit points and events appropriately will result in the following consequences. a. Late registrations will be fined \$5 per day.

b. Failure to register the event will result in a two-week probation where chapters may not host any spirit point events.

Section 5. Student ticket prices should reflect the cost of the event and must follow the guidelines listed here. A. Student tickets for philanthropy events should be a maximum of a 10% up charge on the cost per person to host the event. Chapters may round up to the nearest whole dollar.

B. Events that cost less than \$10 per person may charge a \$10 student ticket fee. C. Team registrations for events may not exceed the total cost of tickets for participants or \$10 per person in events where admission is free.

D. Ticket prices for the public, including parents, may be above the student ticket price.

Section 6. To address the competitive nature of philanthropic events and over-programming of our members, chapters may only host competition relating directly to philanthropy events that foster healthy competition. A. All competitions will be reviewed by the Administrative Director and Philanthropy Chair in consultation with the Panhellenic Advisor.

B. Banner competitions and social media contests that rely on likes, shares, or retweets will not be approved.

C. Social media competitions that are not like/retweet oriented will be reviewed for approval by the programming board.

8. CODE OF ETHICS

A. We, the members of women's sororities at the University of Kentucky, agree to promote honesty, respect, sisterhood and cooperation within the College Panhellenic and our respective chapters and in our daily lives. This code of ethics is designed to inspire our members, reinforce exemplary conduct and values-based leadership, and perpetuate lifelong membership to enrich the sorority and Panhellenic experience.

B. We, as Panhellenic women of the University of Kentucky, agree and commit to: 1. Uphold and demonstrate the Panhellenic spirit in thought, word and action through our chapters as well as individual members.

2. Demonstrate ethical behavior and conduct ourselves in a manner consistent with the mission and values of the College Panhellenic, each inter/national organization and our institution. 3. Respectfully adhere to the Unanimous Agreements and all policies established by the National Panhellenic Conference.

4. Avoid disparaging remarks about any sorority or collegiate woman and refrain from discussing Panhellenic matters with nonmembers, in accordance with the dignity and good manners of sorority women.

5. Recognize friendly relations with all collegiate women, both sorority members and nonmembers, realizing the importance of creating and building friendships.

6. Plan recruitment events that provide opportunities for the greatest possible number of women to become sorority members while protecting the rights and privileges of individuals and the chapters.

7. Provide a safe, positive and enriching recruitment experience, understanding that membership is a social experience arrived at by mutual selection.

8. Strive to be truthful, honorable, open and friendly to all potential new members during all recruitment events.

9. Be respectful of the rights of every potential new member to make her own choices, including the right not to join the women's sorority community.

10. Refrain from limiting a potential new member's chances of becoming a member of the Panhellenic community by encouraging her to make a single intentional preference or to limit her choices.

B. We, as Panhellenic women of The University of Kentucky, also agree on and commit to: 1. Respectfully adhere to the bylaws and recruitment rules of the University of Kentucky Panhellenic Association.

2. Abide by all local and federal laws and NPC inter/national member organization bylaws. 3. Hold one another accountable to these standards, remembering at all times that we represent not only our individual chapters but also the Panhellenic community as a whole.

C. In accordance with [Administrative Regulation 4:1, Registration and Recognition of Student Organizations](#), no RSO/SSO will be hindered or discriminated against in the ordering of its internal affairs, selection of its leaders and members, defining of doctrines and principles, and resolving organizational disputes in the furtherance of its mission or in its determination that only persons committed to its mission should conduct such activities. In all other respects, all RSOs and SSOs must comply with the University's non-discrimination policy, [Administrative Regulation 6:1, Policy on Discrimination and Harassment](#).